

Instructional Coordinators

SOC: 25-9031 • Career Profile Report

■ Key Facts

\$74,720 Median Salary	232,600 Employment	+1.0% Growth Rate
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■ Requirements & Salary Range

Education: Master's degree

■ Automation Risk Assessment

Low Risk - 10.0% probability of being automated in the next 10-20 years.
This job is relatively safe from automation due to its creative, social, or complex problem-solving requirements.

■ Work-Life Balance

6.5/10 - Good work-life balance

■ Personality Fit (RIASEC)

Higher scores indicate better personality fit for this career type.

Realistic	3.8/10	Investigative	6.6/10
Artistic	7.6/10	Social	9.4/10
Enterprising	5.2/10	Conventional	6.0/10

■ Top Skills Required

Analytical skills, Communication skills, Decision-making skills, Interpersonal skills, Leadership skills

✓ Strengths

- High Demand
- Flexible Work
- Continuous Learning

■ Challenges

- Burnout Risk
- Rapid Technological Change

■ What They Do

Instructional Coordinators develop, implement, and evaluate **curriculum and educational programs for schools and organizations**. They train and support teachers, assess instructional materials, and ensure that educational standards are met. Their work is critical in enhancing teaching quality, student learning outcomes, and organizational effectiveness.

This career is well suited for individuals who enjoy education, research, and improving teaching and learning processes.

What Do Instructional Coordinators Do?

These professionals design instructional materials, evaluate teaching strategies, and provide guidance to educators.

Common responsibilities include:

- Developing, implementing, and updating curriculum and educational programs
- Evaluating instructional materials and teaching methods
- Training and supporting teachers and educational staff
- Assessing student performance data to inform instruction
- Ensuring compliance with local, state, and federal educational standards
- Collaborating with administrators, teachers, and education specialists
- Preparing reports and recommendations for curriculum improvements

Key Areas of Instructional Coordination

Instructional coordinators may focus on specific subjects, grade levels, or teaching strategies:

- Curriculum Development: Designing effective instructional programs and materials
- Teacher Training and Support: Coaching and mentoring educators
- Assessment and Evaluation: Using student data to guide instruction
- Educational Standards Compliance: Ensuring programs meet regulatory and academic requirements
- Program Analysis and Improvement: Reviewing and refining teaching practices and resources

Skills and Abilities Needed

These professionals combine instructional, analytical, and leadership skills.

Core Professional Skills

Personal Qualities That Matter

Education and Career Pathway

This role typically requires formal education and teaching experience:

- Bachelor's Degree (minimum): Education or related field
- Master's Degree (common): Curriculum and instruction, educational leadership, or related field
- Teaching Experience: Practical classroom experience as a teacher
- Professional Development: Training in instructional strategies, assessment, and curriculum design
- Continuing Education: Staying current with educational research, teaching technology, and best practices

Where Do Instructional Coordinators Work?

They are employed in organizations responsible for educational programs and teacher support:

- Public and Private Schools
- School District Offices
- Educational Service Agencies
- Colleges and Universities

- Nonprofit and Government Education Programs

Work environments include offices, classrooms, and training facilities.

Is This Career Difficult?

This career requires expertise in education, strong analytical skills, and the ability to support and guide teachers. Instructional coordinators must balance administrative duties with improving student learning outcomes.

Who Should Consider This Career?

This career may be a strong fit if you:

- Enjoy education, curriculum design, and teaching improvement
- Have strong analytical and organizational skills
- Can communicate effectively with teachers and administrators
- Are committed to improving student outcomes and instructional quality
- Want a career shaping educational programs and teaching strategies

How to Prepare Early

- Take courses in education, instructional design, and assessment
- Gain classroom teaching experience
- Participate in teacher training, tutoring, or mentoring programs
- Develop skills in curriculum development, data analysis, and educational technology
- Explore graduate programs or certifications in instructional coordination or education leadership

Instructional coordinators enhance education by developing curriculum, training teachers, and ensuring effective instructional practices that improve student learning.