

# Social and Community Service Managers

SOC: 11-9151 • Career Profile Report

## ■ Key Facts

\$78,240

Median Salary

219,800

Employment

+6.0%

Growth Rate

## ■ Requirements & Salary Range

Education: Bachelor's degree

## ■ Automation Risk Assessment

**Low Risk** - 18.0% probability of being automated in the next 10-20 years.

This job is relatively safe from automation due to its creative, social, or complex problem-solving requirements.

## ■■ Work-Life Balance

**9.0/10** - Excellent work-life balance

## ■ Personality Fit (RIASEC)

Higher scores indicate better personality fit for this career type.

Realistic	4.2/10	Investigative	6.8/10
Artistic	4.4/10	Social	7.8/10
Enterprising	8.6/10	Conventional	7.4/10

## ■ Top Skills Required

Analytical skills, Communication skills, Managerial skills, Problem-solving skills, Time-management skills

### ✓ Strengths

- High Demand
- Flexible Work
- Continuous Learning

### ■ Challenges

- Burnout Risk
- Rapid Technological Change

## ■ What They Do

Social and Community Service Managers plan, direct, and coordinate **social service programs and community organizations**. They oversee staff, develop policies, and evaluate program effectiveness to meet community needs. Their work is critical in social services, nonprofit organizations, and public health initiatives.

This career is well suited for individuals who enjoy leadership, problem-solving, and making a positive impact in communities.

## What Do Social and Community Service Managers Do?

These professionals manage programs and staff to provide services that improve community well-being and address social issues.

Common responsibilities include:

- Developing and implementing social service programs
- Supervising staff, volunteers, and program operations
- Evaluating program effectiveness and making improvements
- Ensuring compliance with policies, regulations, and funding requirements
- Coordinating with other organizations, agencies, and stakeholders
- Preparing reports, budgets, and documentation
- Advocating for community needs and resources

## Key Areas of Social and Community Service Management

Managers may focus on specific populations, services, or organizational functions:

- Program Development and Administration: Designing and managing service initiatives
- Staff Supervision and Training: Leading and mentoring social service teams
- Community Outreach and Advocacy: Engaging with the community and promoting services
- Compliance and Regulatory Oversight: Ensuring programs meet legal and ethical standards
- Budgeting and Resource Management: Allocating funds and resources effectively

## Skills and Abilities Needed

Social and community service managers combine leadership, analytical, and interpersonal skills.

### ***Core Professional Skills***

### ***Personal Qualities That Matter***

## Education and Career Pathway

This role typically requires formal education and relevant experience:

- Bachelor's Degree (minimum): Social work, public administration, psychology, or related field
- Master's Degree (optional but common): Public administration, social work, or nonprofit management
- Experience in Social Services: Hands-on work in community programs or nonprofit organizations
- Professional Development: Training in leadership, program evaluation, and compliance
- Continuous Learning: Staying updated on social policies, funding opportunities, and community needs

## Where Do Social and Community Service Managers Work?

They are employed in organizations that provide social services and community support:

- Nonprofit Organizations
- Government and Public Agencies
- Healthcare and Mental Health Services
- Community Centers and Educational Programs

- Religious and Advocacy Organizations

Work environments include offices, community centers, program sites, and field locations.

## Is This Career Difficult?

This career requires leadership, organizational, and interpersonal skills. Managers must balance program goals, staff coordination, community needs, and regulatory compliance.

## Who Should Consider This Career?

This career may be a strong fit if you:

- Enjoy leading programs and teams
- Are committed to community service and social impact
- Can manage budgets, staff, and operations
- Have strong communication and problem-solving skills
- Want a career improving community well-being and access to services

## How to Prepare Early

- Take courses in social work, public administration, or community development
- Volunteer or intern in nonprofit or social service organizations
- Develop leadership, communication, and organizational skills
- Gain experience in program planning, evaluation, or advocacy
- Explore graduate programs or professional certifications in social services or nonprofit management

**Social and community service managers lead programs and organizations that support individuals and communities, ensuring services are effective, compliant, and impactful.**