

# Project Management Specialists

SOC: 13-1082 • Career Profile Report

## ■ Key Facts

<b>\$100,750</b> Median Salary	<b>1,046,300</b> Employment	<b>+6.0%</b> Growth Rate
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## ■ Requirements & Salary Range

**Education:** Bachelor's degree

## ■ Automation Risk Assessment

**Medium Risk** - 38.0% probability of being automated in the next 10-20 years.  
This job has some routine elements but still requires human judgment and interaction.

## ■ Work-Life Balance

**7.1/10** - Good work-life balance

## ■ Personality Fit (RIASEC)

Higher scores indicate better personality fit for this career type.

<b>Realistic</b>	3.8/10	<b>Investigative</b>	7.2/10
<b>Artistic</b>	4.0/10	<b>Social</b>	6.6/10
<b>Enterprising</b>	8.2/10	<b>Conventional</b>	8.8/10

## ■ Top Skills Required

Analytical skills, Communication skills, Critical-thinking skills, Interpersonal skills, Organizational skills, Problem-solving skills, Time-management skills

### ✓ Strengths

- High Demand
- Flexible Work
- Continuous Learning

### ■ Challenges

- Burnout Risk
- Rapid Technological Change

## ■ What They Do

Project Management Specialists plan, coordinate, and oversee **projects across various industries to ensure they are completed on time, within scope, and on budget**. They manage resources, timelines, and stakeholder communication. Their work is critical in construction, IT, business, and organizational operations.

This career is well suited for individuals who enjoy organization, leadership, and problem-solving.

## What Do Project Management Specialists Do?

These professionals develop project plans, monitor progress, and coordinate teams to achieve project goals.

Common responsibilities include:

- Defining project objectives, scope, and deliverables
- Creating detailed project plans, schedules, and budgets
- Coordinating resources, personnel, and tasks
- Monitoring progress and adjusting plans as needed
- Communicating with stakeholders, clients, and team members
- Identifying and managing risks and issues
- Preparing reports and documentation on project status and outcomes

## Key Areas of Project Management

Project management specialists may focus on specific industries or functions:

- Construction Project Management: Overseeing building and infrastructure projects
- IT and Technology Projects: Managing software development, deployment, or technical implementations
- Business and Operations Projects: Streamlining processes or implementing organizational changes
- Risk and Resource Management: Allocating resources and mitigating potential project risks
- Stakeholder Communication: Ensuring alignment and reporting to clients and management

## Skills and Abilities Needed

Project management specialists combine leadership, organizational, and analytical skills.

### ***Core Professional Skills***

### ***Personal Qualities That Matter***

## Education and Career Pathway

This role typically requires formal education and experience:

- Bachelor's Degree: Business, management, engineering, or related fields
- On-the-Job Experience: Practical project coordination and team leadership experience
- Professional Certification (optional): Project Management Professional (PMP) or similar credentials
- Continuous Learning: Staying updated on project management methodologies, tools, and industry trends

## Where Do Project Management Specialists Work?

They are employed across industries that implement projects and initiatives:

- Construction and Engineering Firms
- Information Technology and Software Companies
- Corporate and Business Operations
- Government Agencies and Nonprofits

- Consulting and Project Management Firms

Work environments may include offices, project sites, or remote project management setups.

## Is This Career Difficult?

This career requires organization, leadership, and problem-solving skills. Specialists must manage multiple tasks, coordinate diverse teams, and adapt to changing project requirements.

## Who Should Consider This Career?

This career may be a strong fit if you:

- Enjoy planning, organization, and leadership
- Are detail-oriented and analytical
- Can coordinate people, processes, and resources effectively
- Are comfortable managing deadlines, budgets, and risks
- Want a career that drives project success across industries

## How to Prepare Early

- Take courses in business, management, or project planning
- Gain experience through internships or assistant project roles
- Develop skills in leadership, communication, and problem-solving
- Learn project management software and methodologies
- Stay informed on industry-specific project management practices

**Project management specialists guide projects from concept to completion, ensuring objectives are met efficiently while coordinating people, resources, and processes.**